



Town of Arlington Board of Selectmen

Meeting Agenda

October 16, 2017

7:15 PM

Selectmen's Chambers, 2nd Floor, Town Hall

CONSENT AGENDA

1. Minutes of Meetings: September 25, 2017
2. Request: Permit for Veterans' Day Parade, Saturday, November 11th
Jeffrey A. Chunglo, Director of Veterans' Services
3. Request: Special (One Day) Beer & Wine License, 10/22/17 @ Robbins Memorial Town Hall
for a Private Event
Erica Siegel and Daniel Salomon

APPOINTMENTS

4. Zoning Board of Appeals, Associate Member
Kevin M. Mills (term to expire 10/1/2020)
(tabled from 9/25/2017 meeting)

CITIZENS OPEN FORUM - SIGN IN PRIOR TO BEGINNING OF OPEN FORUM

Except in unusual circumstances, any matter presented for consideration of the Board shall neither be acted upon, nor a decision made the night of the presentation in accordance with the policy under which the Open Forum was established. It should be noted that there is a three minute time limit to present a concern or request.

CORRESPONDENCE RECEIVED

Concerns re Abandoned House @ 821 Massachusetts Avenue
Maria Klatecki, Secretary, First Baptist Church of Arlington

NEW BUSINESS

EXECUTIVE SESSION

To conduct a strategy session in preparation for contract negotiations with non-union personnel, the Town Comptroller, and/or conduct contract negotiations with same.

Next Scheduled Meeting of BoS October 30, 2017



Town of Arlington, Massachusetts

Minutes of Meetings: September 25, 2017

ATTACHMENTS:

Type	File Name	Description
▣ Reference Material	9.25.17_draft_minutes.docx	Draft Minutes 9.25.2017

TOWN OF ARLINGTON
BOARD OF SELECTMEN
Meeting Minutes
Monday, September 25, 2017
7:15 PM

Present: Mr. Curro, Chair, Mr. Byrne, Vice Chair, Mr. Greeley, Mrs. Mahon, and Mr. Dunn
Also Present: Mr. Chapdelaine, Mr. Heim and Mrs. Krepelka

PROCLAMATIONS

1. Proclamation: Jeffrey A. Chunglo, Director of Veterans' Services
Senior Chief Chunglo, known affectionately by his comrades as "Doc", is retiring from the United States Navy Reserves after twenty-two honorable years of service. The Board of Selectmen proclaimed September 25th to be Jeffrey Chunglo Day in the Town of Arlington, and thanked him for his exemplary service as both a member of the United States Navy and an employee of the Town of Arlington, on behalf of all the Town's residents.

CONSENT AGENDA

2. Minutes of Meeting: September 11, 2017
3. For Approval: Daniel J. Dunn as Board Designee to Marijuana Study Committee
Joseph A. Curro, Jr., Chair
4. For Approval: Lions Club Eyemobile @ Town Hall, Saturday, 10/28/17, 9:00 a.m. - 4:00 p.m.
David Garrity, Secretary, Arlington Lions Club
5. For Approval: AHS All Sports Boosters Club 5K Turkey Trot
Kierstin Merlino, AHS Athletic Trainer
6. For Approval: Sandwich Board for Bishop School PTO Pumpkin Sale @ Intersection of Mystic Street and Kimball Road, 10/10/17 - 10/14/17
Katherine Reisz-Hanson, Bishop School PTO
7. Request: Special (One Day) Beer & Wine License, 10/14/17 @ Whittemore Robbins House for a Private Event
Jason Lydic
8. Request: Special (One Day) Beer & Wine License, 10/15/17 @ Masonic Temple for Punahou School, Honolulu, HI Alumni Reunion
Lynn Parish, Alumnia Relations, Punahou School
9. Request: Contractor/Drainlayer License
Callahan & Montalto Site Construction, Holden, MA

10. Request: Contractor/Drainlayer License
Commonwealth Construction & Utilities, Inc., Watertown, MA

11. Request: Contractor/Drainlayer License
Marchi Paving Inc., West Newton, MA

Mr. Byrne moved approval subject to all conditions as set forth.

SO VOTED (5-0)

APPOINTMENTS

12. Zoning Board of Appeals, Associate Members (terms to expire 10/1/2020)
Joseph A. Curro, Jr., Chair

Mr. Patrick M. Hanlon, 20 Park Street, appeared before the Board requesting consideration of one of the two openings for Associate Member of the ZBA. The Board thanked Mr. Hanlon for volunteering his services and look forward to working with him.

Mr. Dunn moved approval of Mr. Hanlon as an Associate Member.

SO VOTED (5-0)

Mr. Dunn moved to table Mr. Mills' appointment until the October 16th meeting. Mr. Mills could not attend said meeting due to a prior commitment.

SO VOTED (5-0)

LICENSES & PERMITS

13. For Approval: Food Vendor License
The Green Light of Arlington, 169 Massachusetts Avenue, Derek Fleming

Mr. Byrne moved approval subject to all conditions as set forth.

SO VOTED 5-0)

14. For Approval: Common Victualler License
478 Mass. Ave., 478 Massachusetts Avenue, David Spinney/Joseph Marcus

Mr. Greeley moved approval subject to all conditions as set forth.

SO VOTED (5-0)

15. For Approval: Draft Liquor License Suspension Decision, Alexander Liquors Suspension Decision

Douglas W. Heim, Town Counsel

On a motion made by Mrs. Mahon and seconded by Mr. Greeley the Board voted to suspend the license for ten (10) days beginning on or after September 25, 2017. Said days to be consecutive and beginning on a Tuesday, but otherwise selected by the Licensee to be completed before October 25, 2017 and reported to the Office of the Board of Selectmen in advance.

SO VOTED (5-0)

16. For Approval: AA Package Store Change of Manager
Alexander Liquors, 94B Summer St., Atty. William Kelley
ABDELHAK ELFATIHI (Formerly Alex Kushnirsky/Owner)

CITIZENS OPEN FORUM - SIGN IN PRIOR TO BEGINNING OF OPEN FORUM

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James Munsey, 215 Massachusetts Avenue, appeared before the Board to publicly thank Mrs. Krepelka, Board Administrator for her time and effort in helping all the tenants at 215 Massachusetts Avenue with Temporary Parking Permits during the reconstruction of their parking lot.

TRAFFIC RULES & ORDERS / OTHER BUSINESS

17. For Approval: Transportation Advisory Committee Recommendations

a) Lowell Street @ Arlington Reservoir

Jeff Maxtutis and Jeanette Rebecchi

Mr. Greeley moved approval subject to all conditions as set forth and availability of funding.

SO VOTED (5-0)

b) Traffic and Parking Changes due to Relocation of Lesley Ellis School

Scott Smith and Howard Muise

Mrs. Mahon asked the Town Manager to check if the restriping at Crosby Field parking lot to replace the obliterated parking spaces and also the repaving and repainting of the crosswalk at the intersection of Oxford and Raleigh Street have been completed.

18. FY17 Benchmark Salary Study

Sandy Stapczynski, HRS Consulting

Mrs. Mahon moved receipt of report.

19. Update: Bicycle Share Program

Adam W. Chapdelaine, Town Manager

Mr. Chapdelaine stated that after a discussion with representatives of TAC and ABAC, he has been compelled to delay the pursuit of the pilot program until the spring of 2018. In order to be ready for such a pilot, they will be expanding the membership of the Bike Share Working Group so that it can focus on both as well as continued pursuit of Hubway and a plan for dockless pilot.

Mr. Byrne moved receipt of report.

SO VOTED (5-0)

CORRESPONDENCE RECEIVED

Requests: 'No Parking Here to Corner' Sign at Intersection of Florence Avenue and Renfrew Street and Crosswalk at the intersection of Sutherland Road and Paul Revere Road

Peter Fuller, 7 Kilsythe Road

Mrs. Mahon moved to refer to the Town Manager for review and recommendations.

SO VOTED (5-0)

Mrs. Mahon moved receipt of "Correspondence Received".

SO VOTED (5-0)

NEW BUSINESS

Mr. Chapdelaine stated that Assistant Town Manager James Feeney negotiated an agreement with Mr. Lombardi regarding the damaging of the tree at 40 Webcowet Road. Mr. Chapdelaine is also exceptionally pleased with the results of the Town's effort to negotiate the matter. It sends a message that the Town does not tolerate this behavior.

Mr. Lombardi and Mr. Bradley sent a letter of apology to the Board and have agreed to the following:

1. A \$6000 donation has been made to the Trees Please Fund to enhance public shade canopy in the Webcowet Rd. neighborhood.
2. Payment in the amount of \$3850 has been provided directly to Barrett Tree Service East to execute the tree care plan as soon as possible. The tree care plan was provided, accepted and paid for Friday afternoon.

C. J. Doherty (Contractor) made a \$1500 donation to the Arlington Tree Committee and to be earmarked for educational materials related to tree care during construction.

Also an agreement has been reached with ArborMaster Inc. to provide a four hour on-site training for C. J. Doherty Inc. employees. ArborMaster Inc. has indicated they will provide the written proposal for the training scheduled for October 25th.

Mr. Chapdelaine stated he attended the Fire Department Retirement Banquet on Friday night, September 15th, and was impressed with all the five retirees' retirement speeches.

Over the weekend Mr. Chapdelaine attended the Friends of Waldo Park "Movie Night" and estimated that at least 150 people attended. John Ellis did a great job in the setup, and providing a wooden frame to watch the movie. Mr. Chapdelaine stated it was a wonderful night.

Mr. Greeley thanked the Town Day Committee for another wonderful Town Day Celebration. Mr. Greeley advised the Board that he was planning another Holiday Concert on December 21, 2017. The Jazz Band and Madrigal Singers will be performing along with the Selectones. Everyone save the date.

Mr. Dunn stated that he would be attending the MMA Legislative Breakfast that Town Manger Chapdelaine is hosting Friday morning in the Lyons Hearing Room.

Mr. Dunn also thanked the Town Day Committee for a great Town Day Celebration.

Mrs. Mahon, Mr. Curro and Mr. Greeley attended the Arlington Eats Dinner last Thursday at the Thompson School. They were all impressed with the amount of food distributed to local families.

Mrs. Mahon also thanked all her colleagues including the Town Manager and Town Counsel for their own donations to the Arlington Eats Program.

Mr. Curro attended the celebration of the newly created Arlington Cultural District on Friday, September 15th at 10:30 a.m. at the Robbins Library. As most Arlington residents are aware,

the Arlington Cultural District was recently approved by the Massachusetts Cultural Council Board. Mr. Curro stated it was a great event.

Mr. Curro also attended the Fire Department Retirement Banquet and thought it was a wonderful tribute to all the Fire Retirees.

Mrs. Mahon moved to adjourn at 9:40 p.m.

SO VOTED (5-0)

Next Scheduled Meeting of Bos October 16, 2017

A true record attest:

Marie A. Krepelka
Board Administrator

9-25-17

Agenda Item	Documents Used
1	Proclamation: Jeffrey A. Chunglo, Director of Veterans' Services
2	Minutes of Meeting: 9-11-17
3	For Approval: Daniel J. Dunn as Board Designee to Marijuana Study Committee
4	For Approval: Lions Club Eyemobile, Town Hall, Saturday, October 25th
5	For Approval: AHS All Sports Boosters Club 5K Turkey Trot Kierstin Merlino, AHS Athletic Trainer
6	For Approval: Sandwich Board for Bishop School PTO Pumpkin Sale @ Intersection of Mystic Street and Kimball Road, 10/10/17 - 10/14/17
7	Special Beer and Wine Application for a Private Event at Whittemore Robbins House 10/14/17
8	Special Beer and Wine Application for an Event at Masonic Temple 10/15/17
9	Request: Contractor/Drainlayer License Callahan and Montalto Site Construction/Holden, MA
10	Request: Contractor/Drainlayer License Commonwealth Construction & Utilities, Inc., Watertown, MA
11	Request: Contractor/Drainlayer License Marchi Paving Inc., West Newton, MA
12	Appointments: Zoning Board of Appeals, Associate Members (terms to expire 10/1/2020) Patrick Hanlon/Kevin Mills
13	For Approval: Food Vendor License The Green Light of Arlington, 169 Massachusetts Avenue, Derek Fleming
14	For Approval: Common Victualler License 478 Mass Ave, 478 Mass. Avenue, David Spinney/Joseph Marcus
15	For Approval: Draft Liquor License Suspension Decision, Alexander Liquors Suspension Decision, Douglas W. Heim, Town Counsel

16	Application Packet / AA Package Store Change of Manager Alexander Liquors, 94B Summer St., Atty. William Kelley, ABDELHAK ELFATIHI, (Formerly Alex Kushnirsky/Owner)
17	For Approval: Transportation Advisory Committee Recommendations : a) Lowell Street @ Arlington Reservoir, b) Traffic and Parking Changes due to Relocation of Lesley Ellis School
18	FY17 Benchmark Salary Study, Sandy Stapczynski, HRS Consulting
19	Update: Bicycle Share Program Adam W. Chapdelaine, Town Manager
Corr Rec'vd	Correspondence from Peter Fuller, 7 Kilsythe Road 'No Parking Here to Corner' Sign at intersection of Florence Avenue and Renfrew Street and Crosswalk at the intersection of Sutherland Road and Paul Revere Road



Town of Arlington, Massachusetts

Request: Permit for Veterans' Day Parade, Saturday, November 11th

Summary:

Jeffrey A. Chunglo, Director of Veterans' Services

ATTACHMENTS:

Type	File Name	Description
<input type="checkbox"/> Reference Material	Parade_Request.pdf	Parade Request from J. Chunglo



Town of Arlington
Department of Health and Human Services
Department of Veterans' Services
730 Massachusetts Avenue
Arlington, MA 02476

Agenda
10/16/17

Jeffrey A. Chunglo
Director of Veterans Services

Tel: 781 316-3166
Fax: 781 316-3129

2 OCT 2017

Board of Selectmen
Town Hall, Arlington
730 Massachusetts Avenue
Arlington, Ma. 02476

Re: Permit for 11 NOV 2017

Members of the Board,

On behalf of the Veterans of the Town of Arlington, I am requesting a permit to allow veteran organizations and local veterans to participate in the annual Veteran's Day Parade. The parade is scheduled to begin at 10:30 on 11 NOV 2017.

The parade will begin at Walgreen's Pharmacy on Massachusetts Avenue and proceed to Monument Park. A police escort will be needed along Massachusetts Avenue.

Very respectfully,

A handwritten signature in black ink, appearing to read "Jeffrey A. Chunglo", is written over a horizontal line.

Jeffrey A. Chunglo



Town of Arlington, Massachusetts

Request: Special (One Day) Beer & Wine License, 10/22/17 @ Robbins Memorial Town Hall for a Private Event

Summary:

Erica Siegel and Daniel Salomon

ATTACHMENTS:

Type	File Name	Description
▢ Reference Material	Siegel_Wedding_Special_Application.pdf	Special Beer and Wine Application

OFFICE OF THE BOARD OF SELECTMEN



TOWN OF ARLINGTON
MASSACHUSETTS 02476-4908

SPECIAL ALCOHOL LICENSE APPLICATION

Name of Applicant: Erica Siegel & Daniel Salomon

Address, phone & e-mail contact information:

33 Bigelow St. #1, Cambridge, Ma. 02139 954-270-1694 erica.siegel@gmail.com

Name & address of Organization for which license is sought:

N/A

Does this Organization hold nonprofit status under the IRS Code? ☐ Yes ☐ No

Name of Responsible Manager of Organization (if different from above):

Yoel Konstantine

Address, phone & e-mail contact information:

yoel@DusheyCatering.com
160 Herrick Rd Newton Ma 617 340-2187

Has the Applicant or Organization applied for and/or been granted a special liquor license this calendar year? ☐ If so, please give date(s) of Special Licenses and/or applications and title of event(s). _____

Is this event an annual or regular event? If so, when was the last time this event was held and at what location?

one-time event

24-Hour contact number for Responsible Manager of Alcohol Event date:

617-340-2187

Title of Event:

Siegel/Salomon wedding

Date/time of Event:

Sunday, 10/22/2017 10:30 am - 4:00 pm

Location of Event:

Arlington Town Hall

Location/Event Coordinator:

Patsy Kraemer, Vicki Rose, Sheelah Ward

Method(s) of invitation/publicity for Event:

wedding invitation

Number of people expected to attend:

120

Expected admission/ticket prices:

N/A

Expected prices for food and beverages (alcoholic and non-alcoholic):

N/A

Will persons under age 21 be on premises?

yes

If "yes," please detail plan to prevent access of minors to alcoholic beverages.

Bartender will check id's

Have you consulted with the Department of Police Services about your security plan for the Event?

yes

OFFICE USE ONLY

For Police Chief, Operations Commander, or designee:

Your signature below indicates that you have discussed this event with the applicant, you have reviewed the applicant's security plan, and any necessary police details have been arranged for the Event.

Det. Corey P. Robeau
Det. Corey P. Robeau
Printed name/title

Date 10/28/17

POLICE COMMENTS:

POLICE COMMENTS:

What types of alcoholic beverages do you plan to serve at the Event? (Note: By State Law, all-alcohol Special Licenses are available only to nonprofit organizations.)

beer/wine

What types of food and non-alcoholic beverages do you plan to serve at the Event?

full dinner/sodas/waters

Who will be responsible for serving alcoholic beverages at the Event?

Dushez Kosher Catering Newton, Ma.

What training or certification in responsible alcohol service does this person have? Please attach certificate or other proof of training for at least one person who will have responsibility for serving alcoholic beverages at each point of service and who will be present for the entire Event.

TIPS certification

Please list the names and dates of birth for all people who will be responsible for serving alcoholic beverages at the Event. Anyone serving alcoholic beverages must be at least 21 years of age.

attached

Name of the Massachusetts wholesaler who will deliver to site? (Full supplier list available on the ABCC website: www.mass.gov/abcc)

Kappy's OnLine Everett, Ma.

Date of Delivery: Sun. 10/22/17

Alcohol Serving Time (s): 12 noon - 4:00 p m

How, when, and by whom will excess alcoholic beverages obtained for the Event be disposed of?

Kappy's will pick up

Date of Pick-Up: Mon. Oct 23, 2017

Please provide details (insurance company, type of policy, name of insured, and policy limits) of any relevant insurance coverage for the Event, included but not limited to General Liability and Liquor Liability insurance. (You may be asked to supply a certificate or other proof of adequate insurance coverage.)

attached

Please submit this completed form and filing fee to the Board of Selectmen
at least 21 days before your Event. Failure to provide complete
information may delay the processing of your application.

I HAVE READ AND UNDERSTAND ALL RULES AND REGULATIONS:

Signature: _____

Printed name: Erica Siegel/ Daniel Salomon

Printed title & Organization name: _____

Email: erica.siegel@gmail.com

From: Dushez Catering <yoel@dushezcatering.com>
To: Patsy Kraemer <pkraemer@town.arlington.ma.us>
Date: 09/26/2017 11:33 AM
Subject: Fwd: Cindy's Tips Certification

There you go

Thank you,
Yoel Konstantine
Dushez Catering Inc.
Sent from my iPhone

Begin forwarded message:

From: Cindy Coutsonikas <cutesneakers@yahoo.com>
Date: September 26, 2017 at 10:39:55 AM EDT
To: Yoel <yoel@dushezcatering.com>
Subject: Cindy's Tips Certification



On Premise

SSN: XXX-XX-XXXX

Issued: 9/12/2016

Expires: 9/7/2019

ID#: 4352121

D.O.B.: XX/XX/XXXX

CINDY L COUTSONIKAS
18 Seminole Ave
Framingham, MA 01702-6835

For service visit us online at www.gettips.com
John Connery, 43199



DUSHE-1

OP ID: GR

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

09/20/2017

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER LJM Insurance Agency, Inc. 327 Union Avenue Framingham, MA 01702 Kenneth Hark		508-872-0662		CONTACT NAME: Kenneth Hark PHONE (A/C, No, Ext): 508-872-0662 FAX (A/C, No): 508-879-5299 E-MAIL ADDRESS:	
INSURED Dushez Kosher Catering, Inc 160 HERRICK ROAD Newton, MA 02459		INSURER(S) AFFORDING COVERAGE		NAIC #	
		INSURER A: LIBERTY MUTUAL		23043	
		INSURER B: The Hartford			
		INSURER C:			
		INSURER D:			
		INSURER E:			
INSURER F:					

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY	X		BKS56599302	04/22/2017	04/22/2018	EACH OCCURRENCE \$ 1,000,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000
	<input checked="" type="checkbox"/> Liquor Liability						MED EXP (Any one person) \$ 15,000
	GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:						PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 Liquor \$ 1,000,000
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident) \$
	<input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS						BODILY INJURY (Per person) \$
	<input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						BODILY INJURY (Per accident) \$
							PROPERTY DAMAGE (Per accident) \$
							\$
	UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/>						EACH OCCURRENCE \$
	<input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE						AGGREGATE \$
	DED <input type="checkbox"/> RETENTION \$						\$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY	Y/N <input type="checkbox"/>	N/A	08WECCS9157	04/22/2017	04/22/2018	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER
	E.L. EACH ACCIDENT \$ 500,000						
	E.L. DISEASE - EA EMPLOYEE \$ 500,000						
	E.L. DISEASE - POLICY LIMIT \$ 500,000						
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)						
	If yes, describe under DESCRIPTION OF OPERATIONS below						

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Commercial General Liability and Liquor Liability include The Town of Arlington as Additional Insured.

CERTIFICATE HOLDER

ARLNGT

Town of Arlington
51 Grove Street
Arlington, MA 02174

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



ROBBINS MEMORIAL TOWN HALL AUDITORIUM
730 Massachusetts Avenue, Arlington, Ma. 02476

25 September 2017

SECURITY PLAN FOR SIEGEL/SALOMON WEDDING

A wedding for Erica Siegel and Dan Salomon will be held on Sunday, October 22, 2017, at Arlington Town Hall. The event is scheduled for 11:00 am to 4:00 pm.

An Alcohol Permit Application has been submitted to the Selectmen's Office.

This is the Security Plan.

We anticipate approximately 120 guests to attend. We anticipate some attendees will be under age. The bartenders will ID guests.

Patsy Kraemer will be the event coordinator for the event. Greg Stathopoulos will be the custodian for the event. Dushez Kosher Catering will be catering the event and will provide the bartending service and the TIPS certified bartending staff. The Siegel and Salomon families are responsible for ensuring that the event runs smoothly.

A fire services detail will be hired for the event. This officer will be available to help with any emergency situations that may arise.

Parking for the event will be available in the Town Hall parking lot, the parking lot at the Central School office building directly behind Town Hall, and on the side streets, as well as Mass. Ave.

Please advise if there are other items that we need to consider.



Town of Arlington, Massachusetts

Zoning Board of Appeals, Associate Member

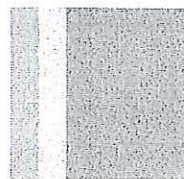
Summary:

Kevin M. Mills (term to expire 10/1/2020)
(tabled from 9/25/2017 meeting)

ATTACHMENTS:

Type	File Name	Description
▢ Reference Material	Mills_appt.pdf	Reference

Kevin M. Mills
28 Mystic Valley Parkway, Arlington 02474



9/21/2017

Arlington Board of Selectmen
Arlington MA
Recipient Address

Dear Arlington Board of Selectmen,

Just wished to present a few thoughts in support of my appointment as an alternate on the Arlington Board of Zoning Appeals.

1. Lifelong resident except for a few years involving education and a few years living in Burlington MA.
2. Town Meeting Member since I believe 1999. Excellent attendance record.
3. Very interested in maintaining character of town while evaluating genuine requests/proposals for variances in existing building codes in order to improve real estate.

Sincerely,


Kevin M. Mills



RECEIVED
SELECTIONS OFFICE
ARLINGTON, MA 02476

2017 SEP -7 **KEVIN M. MILLS**
28 Mystic Valley Parkway, Arlington, MA 02474,

SUMMARY

- A "hands-on" manager seeking to leverage his professional experience to assist an organization in applications development and/or providing excellent customer service.
- Contributions to revenue made in the areas of customer service, research and development, applications development, training, and sales and marketing.
- Serves as a customer advocate in recommending product enhancements or modifications.
- Technically inclined and talented dealing with clients and peers at all levels.
- Experienced in bringing the product to market - proof of principle through final production and most important, user satisfaction.

WORK HISTORY

Medica Corp – Bedford MA –July 2004 to Sept 2017

A mid sized company specializing in providing analytical instrumentation for phlebotomy applications.

TECHNICAL SERVICES MANAGER - Dec 2007 to Sept 2017

- Responsible for managing all aspects of technical service including documentation, training, direct customer technical support of domestic customer base in addition to supporting numerous foreign distributors, (~200 offices).
- Analyzing failure data to focus in on reliability issues and determine if failure is due to design, application or training.
- Developing configuration control management system for new product releases.
- Creating service manuals for new product releases and updating existing manuals.

TECHNICAL SERVICE ENGINEER – July 2004 to Dec. 2007

- Responsible for direct customer technical support through phone, email and fax, warranty validation/ processing and supporting numerous foreign distributors.
- Investigating failure rates and modes of material returned from field and in turn working with engineering to eliminate defects in design or manufacturing
- Training of international distributors and marketing support.

KM Consulting – Arlington MA –12/2002 to July 2004

Private consultant working in the area of airport security involving trace detectors and X-ray equipment. Contracted with TTRL to provide L3 Security and Communications Inc. with sophisticated X-ray testing and training materials.

PhotoSecure Inc. – Boston MA - 2000 to 12/2002

A start-up firm in the BU Photonics Business Incubator that is focused on commercializing the use of proprietary photochemicals and detectors for purposes of marking and identifying items as being genuine in such areas as pharmaceuticals, identification cards, brand protection, or similar applications.

TECHNICAL SERVICES MANAGER –

- Responsible for all aspects of product development, manufacture, quality assurance and field implementation.
- Developed and documented company Standard Operating Procedures including all Service, Manufacturing, QA, MSDS, Training and User documentation.
- Developed numerous products from concept to customer deliverables.
- Incorporated photochemicals into numerous print media and contracted environmental testing of same.
- Developed unique Continuous Inkjet Ink aqueous and solvent-based ink formulations from scratch.
- Provided Marketing with proof of principal samples of PS photochemicals incorporated into a gamut of print media for evaluation with potential clients and investors.
- Conducted product demonstrations in-house and at customer sites.
- Monitored contract team that successfully developed second-generation opto-electronic instrumentation to detect PhotoSecure photochemicals.
- Interfaced with technical staff of other organizations on product development projects.
- Supervised lab research and manufacturing personnel.

Long Island University - 1975 to 1977

SENIOR RESEARCH ASSISTANT

Graduate research and studies concentrating in Neurophysiology.

Bio-Research Institute - Cambridge, MA - 1974 to 1975

RESEARCH ASSISTANT

Research focused on rate of tumor formation as a function of hormonal and genetic interactions in hamsters.

EDUCATION

Masters of Arts - Experimental Psychology - Long Island University

Bachelor of Science - Psychology (Physiology) - Honors Program - University of Massachusetts, Amherst

Recent classes in MSA Program at BU including Project Management, Managing Innovation and Managerial and Financial Accounting

PATENTS

Radio-opaque Polyurethanes and Catheters Formed Therefrom

ORGANIZATIONS

Elected Town Meeting member, Arlington, MA, 1998 - present

Coach youth baseball, Arlington Ma 1999 - present

Recommendations available upon request.

PUBLICATIONS AND PRESENTATIONS

Morgan, D., Mills, K. and Zakak, A., "Determination of the Thermal Stability of Organic Working Fluids Used in Rankine-Cycle Power Systems for Solar Cooling," Final Report DE-AC04-80C03-80C30220, U.S. Department of Energy, San Francisco Operations Office, Conservation and Solar Applications Division, Oakland CA, 1983.

Lafleur, A.L. and Mills, K.M., "Trace Level Determination of Selected Nitroaromatic Compounds by Gas Chromatography with Pyrolysis/Chemiluminescent Detection," *Anal. Chem.*, 53:1202-1205 (1981).

Krull, I.S., Mills, K., Hoffman, G. and Fine, D.H., "The Analysis of N-Nitrosoatrazine and N-Nitrosocarbaryl in Whole Mice", *J. Anal. Tox.*, 4: 260-262 (1980).

Mills, K., Hoffman, G., Fine, D.H. and Krull, I.S., "In Vivo Transnitrosation by N-Nitrosodiphenylamine to Secondary Amines - Swiss CD1 Mice", paper presented at the Northeast Regional Meeting of the American Chemical Society, Syracuse NY, October 1979.

Iqbal, Z., Krull, I.S., Mills, K., Fine, D.H. and Epstein, S.S., "Kinetics of Nitrosamine Formation in Mice Following Oral Administration of Trace Level Precursors", paper presented at the Sixth IARC Meeting on Analysis and Formation of N-Nitroso Compounds, Budapest, Hungary, October 1979, International Agency for Research on Cancer, Lyon, France.

Krull, I.S., Mills, K., Goff, U., Fine, D.H., McDonald, J., Iqbal, Z. and Epstein, S.S., "In Vivo Nitrosation of Secondary Amines at Low Levels", paper presented at the American Association for Cancer Research, May 1979, New Orleans LA, Proceedings 604 (1979).

Rounbehler, D.P., Krull, I.S., Goff, U., Mills, K., Morrison, J., Edwards, G.S., Fine, D.H., Fajen J.M., Carson, G.A. and Reinhold, V., "Occupational Exposure to N-Nitrosodimethylamine in a Leather Tannery", *Fd. & Cosmet. Toxicol.*, 17: 487-491 (1979).

Fajen J.M., Carson, G.A., Fan, S., Rounbehler, D.P., Morrison, J., Krull, I.S., Edwards, G., Lafleur, A., Herbst, W., Goff, U., Vita, R., Mills, K., Fine, D.H. and Reinhold, V., "N-Nitroso Compounds as Air Pollutants" paper presented at Air Pollution Association Annual Meeting, Houston TX, June 26, 1978.

Mills, K., Ralph, T. and Gubernat, J., "The Effect of Vagotomy with Hypothalamic Lesions on Gastric Retention and Intestinal Transit in the Rat", paper presented at the Eastern Psychological Association, Annual Meeting, Boston MA, October 1975.

Balagura, S. and Mills, K., "Differential Passive Compliance of the Stomach Following Self-Injected or Intubated Meals", paper presented at the Federation of American Societies of Experimental Biology, 59th Annual Meeting, April 1975.

**Thermo-Electron Corporation/Thermedics/Thermedics Detection, Inc. -
Chelmsford, MA - 1977 to 2000**

A corporation that is a world leader in the manufacturing of analytical instrumentation, and other diverse products and services.

CUSTOMER SERVICE MANAGER - Analytical and Security Products -Thermedics Detection, Inc.
1992/2000

- Managed a staff of four field service engineers and an administrator who were responsible for installing, implementing, troubleshooting and training users on analytical instrumentation and explosive or narcotic detection products worldwide.
- Provided sales, training, warranty, and service support domestically and to foreign subsidiaries or distributors (15 offices).
- Monitored equipment installation and maintenance performed by third party contractors.
- Liaison between research and development and the customer to recommend product solutions and enhancements relative to ease of use, technical, and/or mechanical issues.
- Developed policies and procedures for service, maintenance, warranty verification, materials handling, inventory control, billable repairs, and third party agreements.
- Developed technical documentation, (Service and User Manuals) and taught training programs for product service/use.
- Extensively involved with technical marketing efforts worldwide.
- Consulted/participated in development of other in-house projects involving GC and/or chemiluminescence.
- Hands on participation in image analysis and developing software settings for detection of contaminants in consumer products with the Thermedics Detection "InScan" X-ray system.
- Involved in developing forensic explosive/narcotic sampling methods/hardware/paradigms from concept to product introduction and testing of same in conjunction with third party groups, (FAA, BAA, FBI, BATF, PSDB, ICAO, prisons, etc.).
- On site participation in forensic investigations with FBI/BATF of 1993 World Trade Center, TWA 800 crash and Oklahoma City events.

CHEMIST II/RESEARCHER - Thermedics Detection Division - 1990/1992

- Participated in the development of turnkey systems for narcotics and explosives detection including the EGIS Explosives Detector and the Sentor Narcotics Detector. Instrumentation involved sophisticated techniques to attain the sensitivity, specificity and reliability that was required.
- Extensive experience with sample acquisition/concentration, regular and high-speed gas chromatography, chemiluminescent detection, and other detection methods.
- Field-tested prototypes and production units with government contract agencies including: FAA, FBI, U.S. Customs, DEA, and BATF in addition to other international aviation and security groups.
- Developed working knowledge of other manufacturer's comparable instrumentation.

CHEMIST - Bio-Medical Division - 1986/1990

- Developed bio-medical polymers and bio-medical latexes.
- Contracted by Fortune 500 firms for bio-medical polymer research projects.
- Member of development team that built left ventricular assist devices.
- Analysis of bio-polymers and biomedical devices by GPC, HPLC, IR Spectroscopy and SEM.

CHEMIST/RESEARCHER/DEVELOPER - Instrument and Energy Groups - 1977/1986

- Participated in numerous government funded studies on the formation of carcinogens, specifically N-Nitrosamines, in-vivo, (rats, mice), and also in various environmental and industrial situations.
- Developed lubrication schedule of natural gas internal combustion cogeneration system based on analysis of lubricants by viscosity and neutralization number.
- Analysis of complex biological and environmental samples by various HPLC and GC techniques.
- Packed both HPLC and GC columns.
- Developed HPLC methods for analysis of carcinogens in complex environmental and biological matrices.
- Participated in development of the TEA Model 543 N-Nitrosamine Detector (GC), the Model 510 Explosives Detector, (GC), Hydrazine Detectors and a Total Nitrogen Detector for HPLC applications.

OFFICE OF THE BOARD OF SELECTMEN

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730 MASSACHUSETTS AVENUE
TELEPHONE
781-316-3020
781-316-3029 FAX

TOWN OF ARLINGTON
MASSACHUSETTS 02476-4908

October 5, 2017

Kevin M. Mills
28 Mystic Valley Parkway
Arlington, MA 02474

Re: Appointment: Zoning Board of Appeals, Associate Member

Dear Mr. Mills:

As a matter of the standard appointment procedure, the Board of Selectmen requests that you attend a meeting of the Board of Selectmen at Town Hall, Selectmen's Chambers, 2nd Floor, 730 Massachusetts Avenue, on Monday, October 16th at 7:15 p.m.

It is a requirement of the Board of Selectmen that you be present at this meeting. Your presence will give the Board an opportunity to meet and discuss matters with you about the area of activity in which you will be involved.

Please contact this office to confirm the date and time with either Mary Ann or Fran at the above number.

Thank you.

Very truly yours,
BOARD OF SELECTMEN

A handwritten signature in cursive script, reading "Marie A. Krepelka".

Marie A. Krepelka
Board Administrator

MAK:fr



Town of Arlington, Massachusetts

CITIZENS OPEN FORUM



Town of Arlington, Massachusetts

Concerns re Abandoned House @ 821 Massachusetts Avenue

Summary:

Maria Klatecki, Secretary, First Baptist Church of Arlington

ATTACHMENTS:

Type	File Name	Description
▣ Reference Material	FBC_email.docx	Correspondence from M. Klatecki
▣ Reference Material	Picture_1.jpeg	Picture #1
▣ Reference Material	Picture_2.jpeg	Picture #2
▣ Reference Material	Picture_3.jpeg	Picture #3
▣ Reference Material	Picture_4.jpeg	Picture #4
▣ Reference Material	meeting_notice.doc	Meeting notice

-----Original Message-----

From: First Baptist Church Arlington <info@firstbaptistarlington.org>

To: mkrepelka@town.arlington.ma.us

Date: Mon, 25 Sep 2017 12:01:54 -0400

Subject: Abandoned House adjacent to First Baptist Church

Dear Marie,

please forward this email to the Selectmen. Thanks

Dear Selectmen,

this is regarding the abandoned house next to the church, the address is 821 Massachusetts Avenue. It has been recently vandalized and it is a danger to the community. I would appreciate your prompt response.

You can call me at 781 643 3024.

I have attached pictures.

Thanks and God bless,

Maria Klatecki

Secretary of FBCArlington









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730 MASSACHUSETTS AVENUE
TELEPHONE
781-316-3020
781-316-3029 FAX

TOWN OF ARLINGTON
MASSACHUSETTS 02476-4908

October 4, 2017

Maria Klatecki
First Baptist Church of Arlington
819 Massachusetts Avenue
Arlington, MA 02476

Dear Ms. Klatecki:

We are in receipt of your correspondence in which you discuss concerns relative to the abandoned house located at 821 Massachusetts Avenue.

Thank you for writing to the Board of Selectmen. Your correspondence will appear on the October 16th Selectmen's Agenda under "Correspondence Received". Although it is not necessary for you to attend the meeting, you may do so if you are so inclined.

If you have any questions, please do not hesitate to contact this office.

Very truly yours,
BOARD OF SELECTMEN

Marie A. Krepelka
Board Administrator

MAK:fr



Town of Arlington, Massachusetts

NEW BUSINESS



Town of Arlington, Massachusetts

EXECUTIVE SESSION

Summary:

To conduct a strategy session in preparation for contract negotiations with non-union personnel, the Town Comptroller, and/or conduct contract negotiations with same.



Town of Arlington, Massachusetts

Next Scheduled Meeting of BoS October 30, 2017